

Dear Members,

We are pleased to announce that our new Online Booking System officially launched on October 1, 2025.

With this system, you can conveniently reserve sports and leisure facilities anytime, anywhere—whether on your computer or mobile device. Simply visit www.kthoa.com and click the “**Facilities Bookings**” button. To help you get started, we have prepared a step-by-step tutorial video and guide .(<https://www.facebook.com/share/v/1EsFpTyLq8/>) This resource will walk you through the entire booking process, including how to:

1. Search for venues
2. Select time slots
3. Confirm reservations
4. Cancel bookings

Important Notes

- a. You are strongly advised to change your password after your first login and verify or update your registered email address. The system will automatically generate a confirmation email for every successful booking and cancellation.
- b. Each booking must be made using the personal account of the member who will actually use the facility. Facility charges will be automatically debited from your account and reflected in your monthly statement, providing a clear overview of usage and expenses. For your security, do not share your account or password with others.
- c. Bookings are processed on a first-come, first-served basis to ensure fairness and transparency. A time slot can be held for up to 60 seconds; if not confirmed within that time, the reservation will be released.

We look forward to providing you with a seamless and convenient booking experience. For any enquiries, please contact us at 2338-7115.

Best regards,

The Kowloon Tsai Home Owners Association